

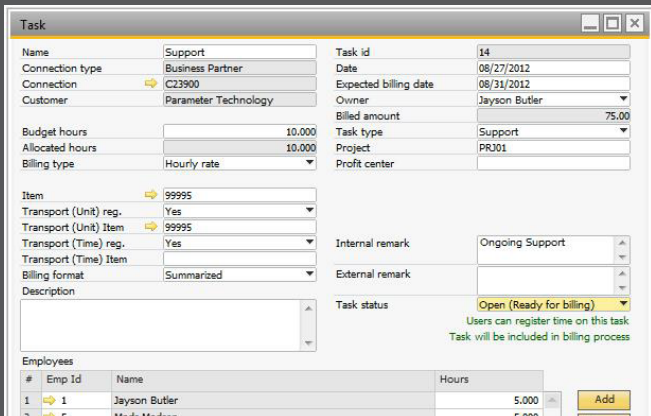


B1 Time Task

Simplicity at work

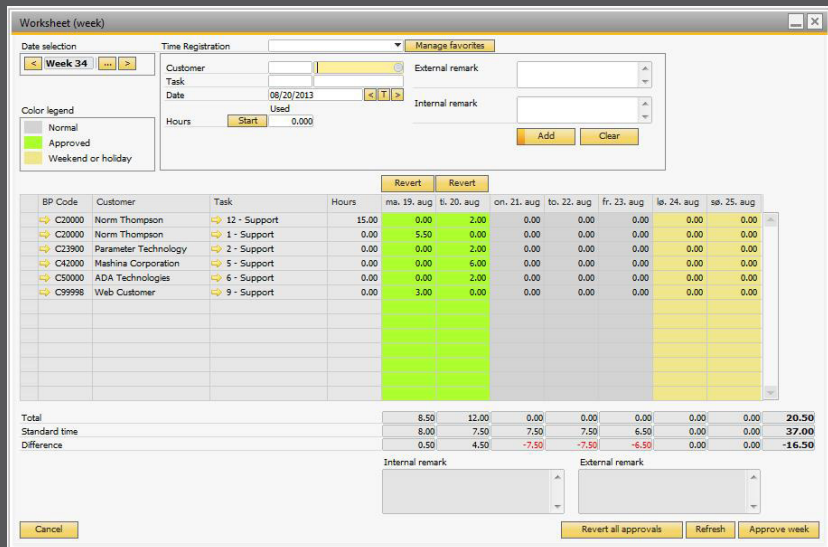
Where does the time go? Whether you need to know for billing purposes or just want a better idea of how your employees work day is split up, you can always answer that question with B1 Time Task. Users can create "tasks" and assign one or more employees to register time against these tasks. Based on the time registered, customers can then be invoiced in one run.

B1 Time Task is the key to optimizing project and resource management, managing costs and driving profitable behavior throughout your organization.



#	Emp Id	Name	Hours
1	1	Jayson Butler	5.000
2	5	Mads Madson	5.000

When a task has been created and assigned to the specific employee(s), the time spent on the task can be registered. This is easily achieved using a worksheet which displays tasks relevant to each user when they are logged into SAP.



BP Code	Customer	Task	Hours	ma. 19. aug	ti. 20. aug	on. 21. aug	to. 22. aug	fr. 23. aug	sa. 24. aug	su. 25. aug
C2000	Norm Thompson	12 - Support	15.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
C2000	Norm Thompson	1 - Support	0.00	5.50	0.00	0.00	0.00	0.00	0.00	0.00
C2390	Parameter Technology	2 - Support	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
C4200	Mallins Corporation	5 - Support	0.00	0.00	5.00	0.00	0.00	0.00	0.00	0.00
C5000	ADA Technologies	6 - Support	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
C9998	Web Customer	9 - Support	0.00	3.00	0.00	0.00	0.00	0.00	0.00	0.00
Total				8.50	12.00	0.00	0.00	0.00	0.00	0.00
Standard time				8.00	7.50	7.50	7.50	6.50	0.00	37.00
Difference				0.50	4.50	-7.50	-7.50	-6.50	0.00	-16.50

In addition B1 Time Task also includes an approval functionality that helps in the process of approving time registrations.

Time Registration

Number: 29

Customer: CS0000 ADA Technologies

Task: 6 Support

Date: 08/20/2013

Hours: Used 2.000 Billable 2.000

External remark: [Text Area]

Internal remark: [Text Area]

In the time registration form, you can enter all the relevant information for this entry, for example: time and distance travel, relevant text for internal- or external use and more.

Time registration can be entered from within SAP Business One, using a single form or from a worksheet display and it is also accessible from a mobile Web Client tool which can be used remotely to log hours and mileage against different tasks while on the move.

The billing wizard makes invoicing customers quicker and easier than ever before. When running the billing wizard within a specified date range, users are provided with a full overview of future invoices based on work done and approved.

Combined with the B1 Print & Delivery module all invoices can be automatically emailed to the relevant customers.

Billing Wizard

Step 1: Select your filter and search for data

From Date: 08/01/2013 To Date: 08/31/2013 [Search]

All customers All employees

Specific customer Specific employee

All Owners Specific Owner

Step 2: Select your billing option and create documents

Target Doc. date: 08/20/2013 [Create documents]

Open document printing

Include	Target	Draft	BP Code	Customer	Total
<input checked="" type="checkbox"/>	Invoice	<input type="checkbox"/>	C23900	Parameter Technology	300.00
<input checked="" type="checkbox"/>	Invoice	<input type="checkbox"/>	C20000	Norm Thompson	1,125.00
<input checked="" type="checkbox"/>	Invoice	<input type="checkbox"/>	CA2000	Mashina Corporation	750.00
<input checked="" type="checkbox"/>	Invoice	<input type="checkbox"/>	C99998	Web Customer	525.00
<input checked="" type="checkbox"/>	Invoice	<input type="checkbox"/>	CS0000	ADA Technologies	250.00

Include	Task id	Task	Owner	Item	Price	Quantity	Logged	Total	Remarks	Internal remark
Include	1	Support	-No owner-	99995	150.00 \$	5.50	5.50	825.00	19-08-2013 - Lorem	Lorem
Include	12	Support	-No owner-	99995	150.00 \$	2.00	2.00	300.00	20-08-2013 -	



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